**Web CT Orientation Module 1 Prototype Description Julie Kling**

**Terminal Objective:** To locate and view a course assignment in Web CT.

Students will view a PowerPoint demonstration of process reflecting the enabling objectives.

A. To locate and click on the assignment icon on the course home page.

B. To click on the title of a specific assignment.

C. To click on “open” when asked if the file is to be open.

D. To open and view an assignment file.

E. To save and print the assignment file.

The PowerPoint will have forward/back buttons so a student can move at his/her own pace.

**Absorb Activity:**

PowerPoint file for Module 1. (Note: I do not have access to the actual course shell, so I needed to use one of my current courses. The layout of icons will be the same.)  


**Do Activity:**

After watching the PowerPoint demonstration, students place the steps involved in locating, opening, saving, and printing an assignment file in Web CT in the correct order.

The steps will be listed in the incorrect order, students will need to “drag and drop” the steps into the correct order. Students will then print out a list of the steps.

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| --- | --- |
| **Drag and Drop the steps below to the right hand column, placing them in the correct order.** | **Starting at the Web CT Home Page:** |
| **Save and Print** |  |
| **Click on Download** |  |
| **Click on the Assignment Icon** |  |
| **Click on Open** |  |
| **Click on Title of the File you wish to open** |  |
| **Assignment page opens; click on File Name** |  |
| **Click on Radio Button beside File Name** |  |
|  |  |

**Connect Activity:**

Students will be instructed to log into Web CT, click on the assignment icon, open a course assignment file, save the assignment and print it out.

**Formative Assessment:** Students will have completed this objective when they are able to successfully print out assignment. Students may keep trying until they successfully print out a course assignment.